



# Hitchcock County Board Minutes



Hitchcock County Board of Commissioners

Trenton, Nebraska  
January 19<sup>th</sup>, 2016

A meeting of the County Board of Commissioners of Hitchcock County, Nebraska was held at the Hitchcock County Courthouse Commissioner's Room, 229 East D Street, Trenton, Nebraska on Monday, the 4<sup>th</sup> day of January, 2016 commencing at 9:00 o'clock a.m. Present were Chair Scott McDonald, Commissioners Paul Nichols and Ron Wertz, and County Clerk Margaret Pollmann. Notice of the meeting was given in advance thereof by publication in the Hitchcock County News, the designated method for giving notice. Board agendas are posted on the County's website [www.hitchcockcounty.ne.gov](http://www.hitchcockcounty.ne.gov). Notice of the meeting was given to the Chair and all members of the Board. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public. The Open Meetings Act was available for review and Chair indicated the location of such copy in the room where the meeting was being held.

Member Nichols moved to approve the consent agenda consisting of the following items: 1. Approval of January 19<sup>th</sup>, 2016 agenda; 2. Approval of the January 4<sup>th</sup>, 2016 meeting minutes. Member Wertz seconded the motion and after consideration the following members voted in favor of said motion: Nichols, Wertz, and McDonald. Motion carried.

Member Wertz moved to approve the following claims. Member Nichols seconded the motion and after consideration, the following members voted in favor of said motion: McDonald, Wertz and Nichols. Motion carried.

Veteran's Service Officer Barry Corder joined the meeting and advised the board of his retirement. Board acknowledged receipt of Mr. Corder's Separation of Employment effective March 31, 2016. Discussion held on consolidating the office with another county. It was the consensus of the board that VSO Corder meet with the Hitchcock County's Veteran's Committee to inquire as to their opinion as to consolidation and advise the County Board of the same.

## GENERAL FUND:

General Fund Payroll -----	\$39,302.43
AFLAC, suppl. ins. -----	\$ 1,328.38
Ameritas Life Insurance Co., vision ins. -----	\$ 223.88
AS Central Services, data process. -----	\$ 246.60
BC & BS, dental ins. -----	\$ 1,183.70
BC & BS, health ins. -----	\$19,263.53
Central NE Cremation & Mortuary Services, coroner fees -----	\$ 300.00
Colonial Life & Accident Ins., suppl. ins. -----	\$ 404.51
Community First Bank, FICA/OASI/Fed. -----	\$12,699.40
Eakes Office Solutions, supply -----	\$ 1,023.59
Farmers Coop, fuel -----	\$ 589.19
Hitchcock Co. Court, costs -----	\$ 118.00
Hutch's Heating & AC Service, repair -----	\$ 1,999.12
Lifeteam Critical Care Transport, membership fees -----	\$ 70.00
Madison National Life, life ins. -----	\$ 86.26
Matthew Bender & Co., subscription -----	\$ 235.10
McCooknet Internet Service, service -----	\$ 4.00
Scott McDonald, mileage -----	\$ 253.00



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Messersmith Water Treatment, supply -----	\$ 20.50
Mid-American Benefits, admin. fee -----	\$ 157.50
MIPS, Inc., data process. -----	\$ 1,916.48
NE Dept. Rev., state tax -----	\$ 1,567.86
New York Life, life ins. -----	\$ 75.00
Region II Services, qtr. Assess. -----	\$ 1,250.00
Region II Emergency Management Agency, 3 <sup>rd</sup> qtr. 16 -----	\$ 5,209.45
Retirement Plans Division Ameritas, retirement -----	\$ 6,700.49
Scoop Media, LLC, publications -----	\$ 571.22
SW Fertilizer, propane -----	\$ 1,875.80
Trails West Texaco, supply -----	\$ 44.47
Village of Trenton, utility -----	\$ 1,185.05
Wireless Inet, service -----	\$ 84.45

## **ROAD FUND:**

Road Fund Payroll -----	\$ 6,537.59
AFLAC, suppl. ins. -----	\$ 571.86
Ameritas Life Ins., vision ins. -----	\$ 68.32
BC & BS, dental ins. -----	\$ 217.42
BC & BS, health ins. -----	\$ 5,860.96
C&K Distributors, supply -----	\$ 129.65
Colonial Life & Accident Ins., suppl. ins. -----	\$ 36.32
Community First Bank, FICA/OAIS/Fed. -----	\$ 1,836.79
Phillip Dixon, hwy. supt. contract -----	\$ 725.00
Farmers Coop, supply/fuel -----	\$ 162.38
Hitchcock Co. Treasurer, grader pmt. -----	\$ 12,268.05
Inland Truck Parts, repair -----	\$ 165.45
Lakeside Sand & Gravel, gravel -----	\$ 255.83
League Builders Supply, supply -----	\$ 24.94
Lifeteam Critical Care Transport, membership fees -----	\$ 70.00
Madison National Life, life ins. -----	\$ 17.89
Mentzer Oil Co., fuel -----	\$ 1,273.50
Mid-American Benefits, admin. fees -----	\$ 37.50
NE Dept. Rev., state tax -----	\$ 181.76
NE Machinery Co., repair -----	\$ 6,623.22
Plains Equipment Group, same -----	\$ 129.72
Powerplan John Deere Financial, same -----	\$ 2,764.29
Retirement Plans Division Ameritas, retirement -----	\$ 1,026.98
Schamel's Auto Supply, repair/supply -----	\$ 278.37
SW Fertilizer, propane/supply -----	\$ 937.02
Stratton Auto Parts, repair/supply -----	\$ 84.24
Titan Machinery, repair -----	\$ 66.25
Village of Culbertson, utility -----	\$ 42.42
Village of Trenton, same -----	\$ 130.04

Member Nichols moved to approve the claim of Scott Sinclair for fuel and repair in the amount of \$70.80 in the Road Fund. Member Wertz seconded the motion and after consideration, the following members voted in favor of said motion: Wertz and Nichols. Member McDonald abstained. Motion carried.



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Emergency Manager Patrick Gerdes advised as to the Nebraska Regional Interoperability Network (NRIN) agency, vacancies on the NRIN governance committee board, the state's declaration for disaster relating to the Village of Stratton from the August 2015 storm and changes in FEMA policies relating to gravel.

The Nebraska Regional Interoperability Network (NRIN) Board of Directors ballot for the Southwest Region was voted.

County Attorney Garner joined the meeting.

The One and Six Year Road Improvement hearing was opened as published. Highway Superintendent Phillip Dixon was present. Board reviewed the proposed plan document and Superintendent Dixon advised as to the same. Chair asked for those in favor, those opposed and those in a neutral position. No comments were offered. Chair closed the public hearing at 10:24 a.m.

Member Wertz offered Resolution #16-5 and moved for its' adoption. Member Nichols seconded the motion and after consideration the roll was called thereupon and the following members voted in favor of the motion: Wertz, Nichols, and McDonald. Said resolution having been consented to by a majority of all members elected to said County Board, was by the Chair declared passed and adopted. A true, correct and complete copy of said resolution is as follows:

## **RESOLUTION #16-5** **RESOLUTION OF ADOPTION**

BE IT RESOLVED by the Hitchcock County Board of Commissioners, Hitchcock County, Nebraska that the attached One and Six Year Street Improvement Programs are hereby adopted by said Board. Said Board attests that a Notice of Public Hearing was posted in the following three public places:

Hitchcock County Courthouse, Trenton, Nebraska  
U.S. Post Office, Trenton, Nebraska  
Trails West Texaco, Trenton, Nebraska

Date: January 19<sup>th</sup>, 2016

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Scott McDonald, Chair

ATTEST:

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Margaret M. Pollmann, County Clerk

SEAL

VOTING FOR THE MOTION: Wertz, McDonald and Nichols

VOTING AGAINST THE MOTION: None

ABSTAINING: None

ABSENT: None

Highway Superintendent Dixon presented an Employment Contract for Highway Superintendent services for calendar year 2016.

Member McDonald moved to direct Chair to execute the Employment Contract for Highway Superintendent services for calendar year 2016 by and between Hitchcock County and Phillip W. Dixon. Member Wertz seconded the motion and after consideration the following members voted in favor of the motion. Wertz, Nichols and McDonald. Motion carried.



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Jane Limbach with NACO Benefit Services joined the meeting via phone conference. Discussion was held on Hitchcock County's Group Medical Benefit Comparison spreadsheet effective March 1, 2016. It was the consensus of the board to investigate option D of said spreadsheet and obtain employee underwriting information to get an exact premium amount for the group.

No action taken on agenda Item #9 due to the possible health insurance plan change.

The County's sick leave policy was reviewed.

Member Wertz moved to amend Hitchcock County's "sick leave policy" by deleting from the first full paragraph on Page 17 of the Hitchcock County, Nebraska County Employee Handbook, that part thereof starting with the words "*Our present policy; ...*" and continuing to the end of said paragraph. Said amendment to be effective February 1<sup>st</sup>, 2016. Member McDonald seconded the motion and after consideration, the following members voted in favor of the motion. Nichols, Wertz, and McDonald. Motion carried. Clerk shall reprint pages 16 through 18 as amended this date, place into the county employee handbook on file in the Clerk's office, and provide copies thereof to each department head for delivery to employees.

The Treasurer was in receipt of \$531.18 from Hayes County for insurance reimbursement and \$95.00 for registration refund, both credited to the General Fund; \$1.00 from Vonnage Tax Account for 911 surcharges, credited to the 911 Emergency Services Fund.

Member Nichols moved to adjourn at 12:00 Noon and to meet for the next regular meeting on Monday, 1<sup>st</sup>, 2016 at 9:30 a.m. Member McDonald seconded the motion and the roll was called with the following members voting in favor of said motion: Wertz, Nichols, and McDonald. Motion carried.

ATTEST:

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Scott McDonald, Chair  
Hitchcock County Board of Commissioners

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Margaret M. Pollmann, County Clerk